



AGENDA
Nominating Committee Meeting
March 27, 2019 - 5:30-7:30pm
 Arcata Co-op (upstairs), 811 I Street, Arcata

Outcomes:

- Approval of draft minutes from February 2019 NC meeting
- Decide if any applications should be recommended to the board
- Approve 2019 election timeline
- Review draft application materials
- Agree on policy for 500-word limit to be included in the Board Policy Manual
- Agreement on system for receiving applications
- Understanding of methods to recruit board members and conduct outreach

	What	How	Outcome	Who	Minutes	Time
1	Welcome and Review	- Introductions - Check for additions or changes to the agenda	discussion	Cheri	5	5:30-5:35
2	Approve Minutes	- Ask for consensus on approval of the February 2019 minutes	action	Cheri	5	5:35-5:40
3	Open Board Seat	- Review letters of interest	action	Cheri	15	5:40-5:55
4	2019 Election Timeline	- Approve 2019 timeline.	action	Cheri	10	5:55-6:05
5	Application Materials	- Review draft application packet	discussion	Cheri	10	6:05-6:15
6	Application 500 Word Limit Policy	- Recommend policy for Board Policy Manual	action	Cheri	10	6:15-6:25
7	Receiving Applications	- Develop system for receiving applications	discussion	Emily	10	6:25-6:35
8	Election Outreach	- Brainstorm ways to increase recruitment of employees and general candidates. - Discuss outreach strategies/election materials (<i>Co-op News: July-September</i>)	discussion	Cheri	20	6:35-6:55
9	Agreements	- Review consensus and decision items, including recommendations to the board - Agreement on next NC meeting date	discussion	Cheri	5	6:55-7:00
10	Next agenda items	- Review potential agenda items - Next meeting date (April 17?)	discussion	Cheri	5	7:00-7:05

Floating Items:

- How many employees should be allowed to hold a board seat?